

Camp Coolamatong COVID Safe Plan

Contents

Introduction	2
Coronavirus (COVID-19)	2
Terminology	2
Social Distancing	2
Masks	3
Coolamatong Staff	3
School Staff/Group Leaders	3
Campers	3
Buildings	4
Kitchen	4
Mealtimes	4
Sleeping Arrangements	4
Response Plan in Case of a Confirmed Case of COVID-19	4
Cleaning Measures	4
Bathrooms	5
Kitchen	5
Dining Hall	5
After Camp	5

Introduction

At Camp Coolamatong, the health, safety and wellbeing of all staff, interns, campers, and teachers is of the utmost importance. This COVID Safe Plan has been prepared in response to the COVID-19 Pandemic, with guidance from the Victorian Government and recommendations from the Australian Camps Association. The purpose of this document is to communicate the responsibilities of Camp Coolamatong staff and interns, as well as the responsibilities of Camp Coolamatong user groups during this time. It also highlights the changes we have made to the day-to-day running of our camps to meet Victorian Government guidelines.

Coronavirus (COVID-19)

A coronavirus infection can cause mild to severe respiratory illness. The most common coronavirus (COVID-19) symptoms reported are:

- fever
- breathing difficulties and breathlessness
- cough
- sore throat
- fatigue or tiredness

COVID-19 is most likely to spread from person-to-person through:

- close contact with an infected person
- airborne transmission

Terminology

'Coolamatong Staff' refers to all Camp Coolamatong staff, interns and volunteers.

'School Staff' refers to teachers, school staff and parent helpers. 'Group Leader' refers to the leader of a group other than on a school camp.

Social Distancing

The Victorian Government has released a guidance document for school camp providers, which states that school camps are not bound by public gathering limits. It also states that *'maintaining a physical distance of 1.5 metres will not always be practical in education settings, including school camps. Physical distancing is most important between adults. Close proximity between adults on school camp sites should be avoided wherever possible'*.

Therefore, children will not be required to keep a physical distance of 1.5 metres; however adults (bus drivers, teachers, parent helpers, interns, staff members and volunteers) are encouraged to adhere to the principles of social distancing wherever possible.

Masks

Masks will be worn as per government directives.

Coolamatong Staff

Coolamatong Staff will notify the Director if they have Covid-19 symptoms and not attend work until they have had a test and received a negative result.

Hand sanitiser will be made available at commonly used entrances to each Dining Hall. Coolamatong Staff will be required to use hand sanitiser when entering the Dining Hall, before and after mealtimes and whenever necessary.

Coolamatong Staff are responsible for displaying appropriate signage regarding social distancing, hand washing and hand sanitising at appropriate locations.

Coolamatong Staff are responsible for cleaning facilities in accordance with Victorian Government recommendations.

School Staff / Group Leaders

School staff / Group Leaders will provide a list of the full names of all children and adults attending camp and not bring to camp any staff members/group leaders or campers displaying COVID-19 symptoms.

School staff / Group Leaders are responsible for monitoring the health and wellbeing of campers whilst at camp. If any campers develop symptoms of COVID-19 whilst onsite, it is the responsibility of the school staff / group leaders to instigate suitable quarantining of the camper and possibly organising to have them picked up by parents according to the school's COVIDsafe stipulations.

School staff / Group Leaders are responsible for ensuring campers are wearing masks appropriately when required, washing hands, using hand sanitiser and maintaining good hygiene practices according to Victorian Government guidelines.

Hand sanitiser will be made available at commonly used entrances to each Dining Hall.

School staff / Group Leaders are responsible for providing fitted sheets to cover their mattresses.

Campers

Campers are responsible for:

- wearing masks appropriately and according to Victorian Government guidelines, and maintaining good hygiene practices, such as using hand sanitiser and hand washing whenever necessary
- notifying school staff / group leaders if they develop any symptoms of COVID-19
- following instructions from Coolamatong Staff and School Staff / Group Leaders in relation to COVIDSafe practices
- providing fitted sheets to cover their mattresses

Buildings

Windows will be left open where possible to increase airflow.

Kitchen

Where possible, the number of adults in the kitchen will be limited to allow for physical distancing.

Good hygiene practices must be maintained, including hand washing and hand sanitising.

Mealtimes (Catered Groups)

Breakfast and dinner will be served in the Dining Hall. If weather permits, lunch will be served outside.

Washing of hands before meals and use of hand sanitiser when entering the Dining Hall will be encouraged.

Generally, Coolamatong Staff will serve meals. When serving meals, gloves will be worn. We may ask School Staff/Group Leaders to assist with some meals.

Sleeping Arrangements

All campers must provide a fitted sheet to cover the mattress that they are sleeping on.

Response Plan in Case of a Confirmed Case of COVID-19

In the event of a confirmed case of COVID-19 linked to Camp Coolamatong, School Staff / Group Leaders and Camp Coolamatong staff will liaise regarding the appropriate course of action.

Cleaning Measures

Cleaning will be performed as per government department recommendations. When disinfecting (routinely, and at the end of each camp group), alcohol in a concentration of at least 70%, chlorine bleach in a concentration of 1000 parts per million, oxygen bleach, or wipes and sprays that contain quaternary ammonium compounds will be used. These chemicals will be labelled as 'disinfectant' on the packaging and must be diluted or used according to the instructions on the packaging to be effective. Camp Coolamatong uses Proof for routine cleaning of surfaces and bleach for disinfecting, both supplied by Milestone.

Hand sanitiser is provided that is at least 60% alcohol based. Camp Coolamatong uses Invisiglove hand sanitiser supplied by Milestone.

Bathrooms

Bathrooms will be cleaned during breakfast. A 'bathroom clean' consists of wiping down all high touch surfaces and cleaning all toilet bowls and seats with cleaning products as outlined above.

Kitchen

The kitchen will be cleaned after breakfast and dinner mealtimes, and as appropriate throughout the day. A 'kitchen clean' consists of wiping down all surfaces, cleaning all dishes, emptying bins (end of day), sweeping floors (end of day), mopping floors (end of day) and refilling supplies such as soap, hand towel etc.

Dining Hall

The Dining Hall will be cleaned after breakfast and after dinner mealtimes. A 'dining hall clean' consists of wiping down high-touch surfaces, emptying bins (as required, at least at the end of day), and refilling supplies such as hand sanitiser etc (as required).

After Camp

If any camper or staff member tests positive to Covid-19 within a short period of time after camp, we request that the Group Coordinator notify Camp Coolamatong.

Appropriate cleaning and sanitising of equipment and facilities according to Victorian Department of Health regulations will occur on completion of each camp, ready for next use. Appropriate PPE and cleaning products will be restocked (such as gloves, aprons, sanitiser bottles, tissues, wipes, hand towel etc.)